

# We are Hiring!

## SENIOR MANAGER - RECONCILIATION & PAYMENT

The Senior Manager - Reconciliation & Payments will lead and oversee all reconciliation and payment operations, ensuring financial accuracy, operational efficiency, and compliance with regulatory requirements. This role involves managing a team, implementing robust processes, and driving continuous improvement to support organizational growth and customer satisfaction.

### Responsibilities

#### Reconciliation Management

- Oversee daily, monthly, and quarterly reconciliation processes for all accounts, including bank, vendor, and customer transactions.
- Ensure timely identification and resolution of discrepancies.
- Develop and implement reconciliation policies, ensuring consistency and accuracy.

#### Payment Operations

- Manage end-to-end payment processes, including domestic and international transactions.
- Ensure timely and accurate payment execution while maintaining strict controls.
- Monitor payment processing systems and resolve operational issues promptly.

#### Team Leadership

- Lead, mentor, and develop a high-performing reconciliation and payments team.
- Set clear goals, KPIs, and performance expectations for team members.
- Foster a collaborative and solution-oriented work environment.

#### Process Improvement

- Identify opportunities for process automation and efficiency enhancements.
- Collaborate with technology teams to implement payment and reconciliation system upgrades.
- Regularly review and refine workflows to adapt to changing business needs.

#### Compliance and Risk Management

- Ensure compliance with internal controls, company policies, and regulatory standards.
- Proactively identify and mitigate risks associated with payment and reconciliation processes.
- Lead internal and external audits related to payment and reconciliation functions.

#### Stakeholder Engagement

- Collaborate with cross-functional teams, including Finance, IT, and Customer Service, to ensure smooth operations.
- Serve as the escalation point for critical issues related to payments and reconciliations.



# Requirements

## Education:

- Bachelor's degree in Finance, Accounting, or related field (Master's preferred).
- Professional certifications (e.g., CPA, CMA, CTP) are an advantage.

## Experience:

- Minimum 8-10 years of experience in reconciliation and payment operations, with at least 3-5 years in a leadership role.
- Proven experience in managing large transaction volumes and complex systems.

## Skills & Competencies:

- Strong analytical and problem-solving skills.
- Excellent knowledge of financial regulations and payment processing systems.
- Proficiency in reconciliation and payment software (e.g., SAP, Oracle, or equivalent).
- Exceptional communication and stakeholder management skills.
- Ability to thrive in a fast-paced, dynamic environment.

## What We Offer

- Competitive salary with performance-based bonuses
- Comprehensive health, dental, and vision insurance
- Retirement savings plan with company match
- Opportunities for growth and leadership development
- Work in a cutting-edge fintech environment with exposure to global financial markets